

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
December 9, 2014**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at City Hall on Tuesday, December 9, 2014 at 7:00 p.m. in regular session with Mayor Phillip Burch presiding, and the following present to wit:

Jose Luis Aguilar	Bill Rogers
Terry Hill	Nora Sanchez
Manuel Madrid Jr.	Jeff Youtsey
Raul Rodriguez	

The following were absent:
Kent Bratcher

Also present:
Lisa C. Johnston, Assistant City Clerk
John Caraway, City Attorney

It was determined that a quorum was present. The invocation was given by Councilor Rodriguez, and all joined in the Pledge of Allegiance.

City Departments and Employees

Lewis Jaramillo, Planning and Zoning Administrator was introduced to the Council.

Consent Agenda

Councilor Rodriguez moved to approve the Consent Agenda as written. The motion was seconded by Councilor Sanchez and upon vote, the motion passed.

The Consent Agenda includes:

1. Approval of Minutes: * November 25, 2014 – Regular meeting
2. Consideration of Bids:
 - A. *Approval of award of RFP to provide engineer design and inspection services for the Infrastructure Department for Richey Street Rehabilitation to OCCAM, Roswell, NM
3. Contracts, Leases and Agreements:
4. Appointments:
5. Resignations:
6. Dates of Hearing:
7. *Travel and Training:
 - A. Executive – Permission to attend the 2015 Legislative session in support of the City of Artesia's capital outlay request for funding the Street Improvements at Texas and 2nd Street, Phase II, to attend Artesia Chamber of Commerce/Eddy County legislative reception and to attend the NMML 2015 Municipal Day in Santa Fe, NM.
 - B. Fire – Permission for one (1) employee to attend the TEEX 2015 Leadership Symposium in San Marcos, TX.
 - C. Fire – Permission for one (1) employee to attend the National Fire, Arson & Explosion Investigation training program in Dallas, TX.
 - D. Planning – Permission for one (1) employee to attend the CDBG workshop in Albuquerque, NM.

- E. Wastewater – Ratification of Mayor Burch's approval for one (1) employee to attend the NM Supervisor Leadership Certificate Program in Albuquerque, NM.
 - F. Police – Permission for one (1) employee to attend the Humane Euthanasia training in Santa Fe, NM.
 - G. Legislative – Permission to attend the NMML 2015 Municipal Day in Santa Fe, NM.
 - H. F&A – Permission for one (1) employee to attend the Artesia Chamber of Commerce/Eddy County legislative reception and the NMML 2015 Municipal Day in Santa Fe, NM.
8. Use of Facilities (*approval contingent upon receipt of all applicable fees, license(s) and dept approvals*):
9. Routine Requests for City Facilities:
- A. Lisa Johnson representing Senior Salute has requested a waiver of fees for use of the Artesia Recreation Center the week of May 17-22, 2014 for the Annual Senior Salute after graduation celebration
10. Budgeted Items:
11. Non-budgeted Items:
12. *Payment of Bills

Period for hearing from Visitors

Robert Wachter inquired on the status of the swimming pool project. Mayor Burch reported that issues are still being discussed between the schools and the city.

Councilor Rogers moved to consider item 13 (Infrastructure) to this point of the agenda. The motion was seconded by Councilor Aguilar and upon vote, the motion passed.

Infrastructure

Infrastructure Director Byron Landfair reported that he has met with Navajo Refining regarding the Water Conservation Ordinance and they have a number of proposed project that Navajo can implement.

Scott Hicks, representing Smith Engineering, read a sample of the thank you letters that they received from the Safety Demonstration conducted at Yucca Elementary School.

Personnel

Councilor Rodriguez moved, upon recommendation of the Mayor, to hire Mark Christiansen to the position of Uncertified Police Officer at a salary of \$3,100 per month (CA31), subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Madrid and upon vote, the motion passed.

Councilor Rodriguez moved, upon recommendation of the Mayor, to promote Jamie Imai to the position of Uncertified Police Officer at a salary of \$3,100 per month (CA31), subject to the successful completion of required pre-employment testing. The motion was seconded by Councilor Madrid and upon vote, the motion passed.

Human Resources Director Bill Thalman distributed safety statistics for November.

Public Safety
Police

Chief Raley distributed the department statistics for November.

Councilor Rodriguez moved to approve the purchase of two cell phones for the two Evidence Technicians, and to give permission for the Evidence Technician who is on call, to use a take home vehicle during the on-call period. The motion was seconded by Councilor Sanchez and upon vote, the motion passed.

Fire

Division Chief Burks distributed the department statistics for November.

Community Development

Community Development Director Jim McGuire distributed the department statistics for November.

City Clerk

Councilor Aguilar moved to approve the Open Meetings Resolution, Resolution No. 1555 for the year 2014. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

RESOLUTION 1555

Councilor Rodriguez moved to adopt the following CDBG resolutions, Resolution No. 1556-1561:

- Resolution to adopt CDBG Policies
- Citizen Participation Plan
- Section 3 Plan
- Anti-Displacement and Relocation Plan
- Re-adopt City Procurement Code
- Support Fair Housing

The motion was seconded by Mayor Pro tem Hill and upon vote, the motion passed.

RESOLUTION 1556
RESOLUTION 1557
RESOLUTION 1558
RESOLUTION 1559
RESOLUTION 1560
RESOLUTION 1561

Councilor Rogers moved to pay the bills through December 31, 2014. The motion was seconded by Mayor Pro tem Hill and upon vote, the motion passed.

Assistant City Clerk Lisa Johnston reported that the donation of two police vehicles to the DWI Task Force has been declined. The City would like to donate those vehicles to the City of Santa Rosa, pending receipt of a formal request. Councilor Madrid moved to approve the donation of the two police vehicles to City of Santa Rosa, pending receipt of a formal request. The motion was seconded by Councilor Rodriguez and upon vote, the motion passed.

Councilor Rogers moved to approve a budget adjustment request, Resolution No. 1562. The motion was seconded by Mayor Pro tem Hill and upon vote, the motion passed.

RESOLUTION 1562

There being no further business to come before the Council, the meeting adjourned at 7:38 p.m. December 9, 2014.


Mayor

ATTEST:



City Clerk